

WHAT IS A CYSTMAC PLAN?

A locally determined installation plan that identifies how Child and Youth needs will be met during

- Mobilization and deployment
- Natural disasters
- Emergency situation
- Other contingencies

★ THE CYSTMAC PLAN SHOULD

- Project anticipated care demand and youth supervision needs
- Outline potential care /supervision options and support services
- Identify facilities, personnel, transportation and financial resources
- Address linkages with schools

★ THE CYSTMAC PLAN IS

- Developed by a team which includes CYSTM staff and installation proponents
- Approved by the commander
- Considered an annex to the Installation Mobilization Plan
- Reviewed annually by the Installation Child and Youth Evaluation Team (ICYET)
- Validated annually by the Region Child and Youth Evaluation Team (RCYET)

HOW CAN COMMANDERS HELP?

Commanders can ensure...

- ★ MAC plan has support and cooperation of proponents
 - **Civilian Personnel** (timely staff recruitment and processing)
 - **Safety Office** (pre-approved temporary alternative sites)
 - **Community Health** (modified health and sanitation requirements)
 - **Law Enforcement** (expedited background checks)
- ★ CYSTM staff are proactive in...
 - Locating supplies / equipment
 - Planning for staffing contingencies
 - Recommending streamlined operating procedures
 - Coordinating and documenting local waivers / alternative equivalencies
- ★ Unit leaders verify family care plans

Commanders should ask...

- ★ Are both on and off-post CYSTM options available?
- ★ What provisions will be made for:
 - Extended hours?
 - Twenty-four hour care?
 - Long-term care?
 - Respite care?
 - Hourly care for unit functions and family support groups?
 - Staff and patron access?
- ★ What policy and operating procedures will need to be modified?
- ★ How will existing resources (staff and funding) be reallocated and what new resources will be needed?

NOTE: COMMANDERS HAVE THE AUTHORITY TO APPROVE SHORT TERM POLICY MODIFICATIONS AND WAIVERS DURING MAC IMPLEMENTATION

**HOW IS THE CYS MAC PLAN
DEVELOPED?
MONITORED?
IMPLEMENTED IF NECESSARY?**

- ★ Use the guidelines contained in the *CYS Mobilization and Contingency Plan Workbook*
- ★ Customize for local situations using Workbook checklists and worksheets.
- ★ Validate CYS MAC Plan as a CYS Key Management Control item.



The CYS MAC plan is a commander's assurance that lack of child care / youth supervision options will not interfere with mission readiness or family functioning during mobilization and contingency situations.

- M**ission related
- O**ptions for care explored
- B**road in scope
- I**nstallation specific
- L**eadership driven
- I**nvolvement of installation proponents
- Z**ero hour planning
- A**lternative sites
- T**eam effort
- I**mplementation made easy
- O**n-going monitoring
- N**eeds addressed

**WHEN DUTY CALLS...
CHILD AND YOUTH SERVICES
IS THERE**

**U.S. ARMY
CHILD & YOUTH
MOBILIZATION
AND
CONTINGENCY
(MAC) PLAN**



A Guide for Commanders

